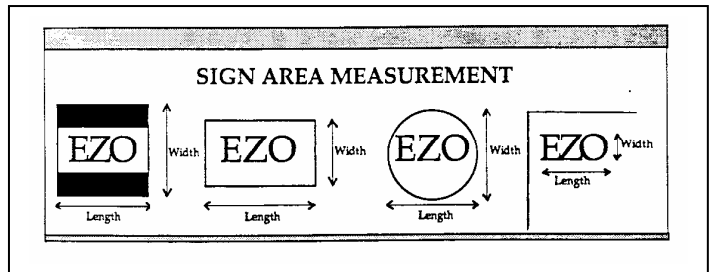
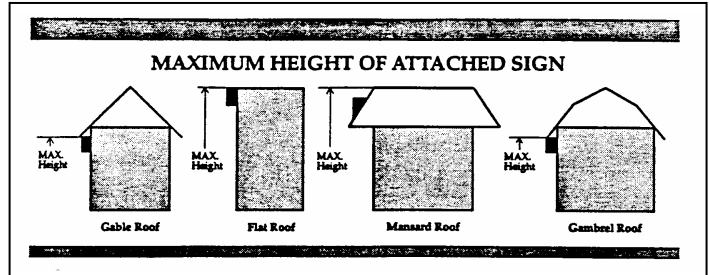


TOWN OF ENFIELD - SIGN APPLICATION

[Application # - Department use only] : SAN # _____ / BAN # _____ / SPR or SUP # _____

A COMPLETE SIGN APPLICATION CONSISTS OF ALL THE FOLLOWING:

1. A completed and signed application form: Please fill out both sides and provide all requested information regarding the site, existing signs, and any proposed sign[s].
2. A copy of proof of ownership of the site / building or a copy of a signed lease agreement.
3. Drawing of the sign showing:
 - a. Height, width, and depth with sq. ft. calculated;
 - b. Dimensions and color of text and background;
 - c. Location sketch[es]: Elevation sketch if attached sign / elevation of sign and site plan of site with location if freestanding sign;
 - d. Overall height of freestanding sign;
 - e. Method of illumination, if any.
4. If part of a multi-tenant building, proposed signs "shall be generally consistent" with any sign theme approved for the site by the Planning & Zoning Commission.
5. This form is to be used for all sign applications, whether type 'B' or 'C'
6. **FEES:** See fees under 'Permit Type' below. Please make checks payable to: **Town of Enfield.**



If you have questions, please review your application with the Assistant Planner prior to submittal

mm/dd/yyyy

DATE: _____ **FEE:\$** _____ **plus \$60** [State fee; per application as applicable] = **TOTAL FEE \$** _____

PERMIT TYPE [Check one] **Actual EZO Section under which application is submitted:** _____

- _____ Type B (Planning Office approval, EZO Section 10.30.2B - temporary signs) **Fee:** \$35 per sign
- _____ Type B (Planning Office approval, EZO Section 10.30.2B - all others) **Fee:** \$20 per sign, plus \$1 / sq. ft.
- _____ Type B (PZC approval, EZO Section 10.30.2B[iii]) **Fee:** \$20 per sign, plus \$1 / sq. ft. above SUP / SPR fee
- _____ Type C (EZO Sections 10.30.2C & 9.10.1B) **Fee:** \$20 per sign, plus \$1 / sq. ft.

SIGN APPLICATION FORM & FEES MUST BE SUBMITTED WITH SUP, SPR, & TYPE 'C' APPLICATIONS

Prior permit file numbers relating to site [listed latest to oldest]: _____

APPLICANT Mailing address

RECORD PROPERTY OWNER

BUSINESS NAME / SIGN LOCATION

Name: _____

Street: _____

Town / State / Zip

Map Lot Sequence #

/ /

/

/

Zoning District _____

(If mailing address is a P.O. Box, insert correct zip code)

Contact & Phone # _____

Applicant / Owner Signature: _____

Please print signature: _____

DEPT. DATE STAMP

SITE INFORMATION

Distance to ROW	<u>M</u> ulti or <u>S</u> ingle Tenant Bldg.	Linear Feet Frontage [of building or unit]	Total ft. ² Attached [existing]	Total ft. ² Freestanding [existing]
BUILDING: _____	_____	_____	_____	_____

Linear Feet Frontage [of site parcel]				
SITE: _____	_____	_____	_____	_____

SIGN INFORMATION**PROPOSED TYPE****ATTACHED****BANNER**
[Temporary]**FREESTANDING**

NEW [count]	_____	_____	_____
REPLACEMENT [count]	_____	_____	_____
SIGN [H x W x D]	_____	_____	_____
SIGN [in □ ft.]	_____	_____	_____

Temporary banner, flag, hot/forced air balloon start/end dates: _____
 Available banner posting days remaining in calendar year: _____

Overall freestanding
sign height↓

OTHER / Describe: _____ Sign illumination, if any: _____
 (Must be filled out)

SITE PLAN SKETCH

Indicate frontage road name[s] & north arrow

SIGN ELEVATION SKETCH

Include text, logos, and all design elements related to the sign. We do not regulate text but must document each sign completely.